Clam Lake Township

Approved Planning Commission Minutes

Thursday October 13, 2016 7:00 p.m.

1. Meeting called to order by Chair-person Stountenburg
2. Members present: Benson, Stahl, Stoutenburg, Wade
3. Members absent: Morin
4. No brief public comment
5. Approval of minutes from August meeting as presented motion by Stahl, seconded by Benson. All in favor.
6. Approval of agenda motion made by Benson, seconded by Wade. All in favor.
7. The commission was presented with examples of job descriptions. Talked about a few interview questions. Then have a public notice in paper/job description will be on the website
8. Committee decided to ask one Clam Lake Township Board member to sit in on the interviews as well as having all five of the commission members present for interviews.
9. Next meeting Thursday, October 27th @ 7:00, we will finish discussion on job description/interview questions and have ready for publication.
10. Motion made by Stoutenburg, seconded by Wade to adjourn meeting. All in favor.

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Lesa Wade, Planning Commission Secretary